



**COCHIN PORT TRUST**

**Willingdon Island**

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No.AEE /Ele-Works-CAD Office shifting/2020-E

Deputy Chief Mechanical Engineer(Ele)'s Office,  
Cochin 682 009.

Dtd: 23/12/2020

**QUOTATION NOTICE**

- I. Sealed Quotations **on percentage basis**, in the prescribed format in single Cover system are invited by the Deputy Chief Mechanical Engineer(Ele), Cochin Port Trust, Willingdon Island, Cochin-9 for the work of "Electrical & EPABX works in connection with shifting of FA & CAO's offices to the „New & Old Administrative Buildings”
- II. The details regarding the tender are as follows.

Quotation No. & Date	: AEE /Ele-Works-CAD Office shifting/2020-E Dtd: 23/12/2020
Issue of Quotation document	: From 23.12.2020 10.30 hrs. To 15.00 hrs. on 30.12.2020
Last date and time for receipt of quotation	: Up to 15.30 hrs. on 30.12.2020
Due date and time for opening of quotation	: At 16.00 hrs. on 30.12.2020
Probable Amount of Contract	: Rs.2,97,516/-
Earnest Money Deposit	: Nil

- III. The Bidders shall have experience in carrying out electrical wiring works and shall possess “B Class Electrical Contractor's license. New Bidders of CoPT shall submit the experience certificates from their clients and copy of the valid license.

IV. **SCHEDULE OF WORKS**

The bids are invited on percentage basis. The Bidder shall quote percentage above / below the Departmental estimate as given in the BoQ given as **Annexure I**. The bidders shall calculate the bid amount and indicate in figures and words in the respective columns. In case of any discrepancy, the percentage quoted above / below will prevail. Scoring out/ over writing, if any, shall be countersigned with the seal of the company.

V. **SCOPE OF WORK**

It is proposed to shift all the offices of the Finance Department in the CAD building to the 5th floor of the New Administrative Building and to the ground floor of the Old Administrative Building. Hence new EPABX connections and computer points are to be provided at the respective work places. Scope of work is for providing EPABX and power supply points to computers, fans and additional light points as per the layout of different offices. The bidders are required to quote percentage above or below the Departmental estimate. Detailed Scope of Work & Technical specifications are given in **Annexure-II**. Detailed terms & conditions are given in **Annexure-III**.

VI. **TIME OF COMPLETION**

The entire work covered under this quotation should be completed in all respects within 30 days from the **date of issue of work order**.

Sd/-

Deputy Chief Mechanical Engineer(Ele)i/c  
Cochin Port Trust